

LOCAL HUMAN RIGHTS COMMITTEE

Richmond Behavioral Health Authority

107 South 5th Street

Richmond, VA 23219

April 18, 2012

5:30 PM

Minutes

Committee members present: James Wallace, Chair; Jennifer Spangler, Amanda Simons, Arthur Peoples, and Gina Koke.

Committee members absent: (NONE)

Committee applicant(s) present: Hazel Vaughn

Staff support: Carrie Flowers (Advocate, DBHDS Office of Human Rights), Laura Nguyen (RBHA), and Dee Allen (RBHA)

Providers Present: please see page 2 Item VIII

Providers Absent: Community Residences, Inc. and Divine Residential Services

I. Welcome/Call to Order/Introductions:

Mr. Wallace called the meeting of the Metro Richmond LHRC to order at 5:37 p.m. beginning with introductions of all present.

II. Public Comments: (None)

III. Review of Minutes:

Minutes of the Metro Richmond LHRC meeting held on January 25, 2012 were reviewed and a motion was made by Amanda Simons and 2nd by Gina Koke to accept the minutes as presented (passed unanimously). Minutes of the Special Call meeting held on March 30, 2012 were reviewed and a motion was made by Jennifer Spangler and 2nd by Amanda Simons to accept the minutes as presented (passed unanimously).

IV. Treasurer Report: Reported by Laura Nguyen (RBHA)

BALANCE as of 1/25/2012	\$2,786.06
DEPOSITS	\$1,700.00
FOOD (April meeting)	\$ 259.25
MAIL (postage, paper and copying)	\$ 140.71
BALANCE	\$4,086.10

V. DBHDS OHR Report:

Carrie Flowers thanked Mr. James Wallace for his commitment of service over the last six years. Ms. Flowers reminded the affiliates to please use the template she provided as a tool to assist in completing reports. She stressed that incomplete reports are technically out of compliance. Affiliates were reminded that recruitment of committee members is still required and should be reported appropriately on their quarterly reporting forms.

VI. Old Business: (None)

VII. New Business:

- Motion to approve Dominion Day Services to add two (2) new locations as Sponsored Residential Homes: Tameka and Kenneth Tann, 218 Wisteria Lane, Petersburg, VA 23805, phone: 804-722-0349. Melonie Beatty, 12133 Brookview Drive, Midlothian, VA 23112 ****there could be two clients at this location but we will only set up one at a time.** Dominion Waiver Services is also removing a location as a sponsored placement. That address is 2504 Prestwick Circle, Richmond, VA 23294. Motion Maker: Amanda Simons 2nd by: Arthur Peoples (passed unanimously)

VIII. Annual Reports Received and Accepted from the following Providers:

- A Grace Place – Jennifer Ovide
- Associated Educational Services – Tracey Smith
- Community Residences, Inc. – ***Not Present***
- Cumberland Hospital Comp Rehab & Community Based Services – Sandy Brudvig
- Dana's Habitat – Rhonda Gonzales
- Diamonds In The Rough – Stephanie Dixon Bazemore
- Divine Residential Services – ***Not Present***
- Dominion Youth Services – Rosey Sushkoff
- Family Preservation Services – Kristina Gilbert
- Independent Adult Services – Vincent Ross
- TLC – Adult Day Services of South Richmond – Marcellus Gibson
- Tucker Pavilion / CJW Medical Center – Kimberly Hemphill

VIII. Other Business

- ***(Action Item)*** Carrie Flowers to send clarification to LHRC Affiliates re: reporting ***ALL*** restraints OR ***only*** the restraints ***resulting in injury***
- *At 7:13 pm A motion was introduced and properly seconded for the LHRC to go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely to interview an LHRC nominee for membership and a Provider's Human Rights Report.*
- **Return to Open Session:**
- *Upon reconvening into open session at 8:23 PM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.*
- **Roll Call** James Wallace-so certified, Amanda Simons so-certified and Jen Spangler so-certified, Arthur Peoples so-certified and Gina Koke so-certified. Mr. Wallace, Chair of the Metro Richmond LHRC adjourned the meeting at 8:31PM

NEXT MEETING DATES

JULY 18, 2012

OCTOBER 17, 2012

Minutes submitted for your approval by Laura Nguyen